NOTICE OF VACANCIES

ASSISTANT RESOURCE OFFICER
(one-year full-time contract basis)

I VACANCY

Applications are invited from suitably qualified candidates who wish to be considered for appointment as Assistant Resource Officer at the Rajiv Gandhi Science Centre Trust Fund (RGSCTF).

The appointment will be on a one-year full-time contract basis in the first instance. The Rajiv Gandhi Science Centre Trust Fund may offer the possibility of appointment on Permanent and Pensionable Establishment after the contractual period, in the event a permanent vacancy occurs.

II AGE LIMIT

Candidates should have reached their 18th birthday and unless already employed in the public service or in parastatal organisations should not have reached their 40th birthday by the closing date for the submission of applications.

III DUTIES AND QUALIFICATIONS

For information on duties and qualifications for the post, interested candidates may collect the details at the Rajiv Gandhi Science Centre Trust Fund, Old Moka Road, Bell Village, 11202, or visit our website rgsc.govmu.org.

IV MODE OF APPLICATION

Application forms can be obtained at the Rajiv Gandhi Science Centre at Old Moka Road, Bell Village, 11202, or downloaded from our website rgsc.govmu.org.

Qualified candidates should submit their applications on the prescribed form and return same duly filled in, together with photocopies of their National Identity Card, marriage certificate (where applicable) and all academic, technical and professional qualifications, and, where applicable, relevant documentary evidence of experience claimed.

V INSTRUCTIONS TO CANDIDATES

1. Only application made on the prescribed form will be accepted.
2. Applications received by email will not be considered.
3. Incomplete, inadequate or inaccurate filling of the application form and non-submission of photocopies of certificates and, where applicable, relevant documentary evidence of experience claimed will lead to disqualification and elimination of the applicant.
4. Applicant should possess all required qualifications at time of application.
5. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates. Applications will not be considered failing to submit Equivalence Certificate, as appropriate, by the closing date.
6. The post applied for should be clearly marked on the top left-hand corner of the envelope.
7. Applications received after the closing date will not be accepted. The onus for the prompt submission of applications so that they reach the Director of the Rajiv Gandhi Science Centre Trust Fund in time lies solely on applicants.

Note: RGSCTF reserves the right
(i) to convene only the best qualified candidates for interview, and,
(ii) not to fill any vacancy following this advertisement.

VI CLOSING DATE

The duly completed application form should reach the Director, Rajiv Gandhi Science Centre, Old Moka Road, Bell Village, 11202 not later than 15hrs00 on Friday 05 February 2021.