

RAJIV GANDHI SCIENCE CENTRE TRUST FUND

SCHEME OF SERVICE

**Post:** Exhibition Assistant

**Salary:** Rs 16525 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 34000 (RGSC 12)

- Qualifications:**
- A (i) Cambridge School Certificate with Credit in at least five subjects including English Language, French and Art obtained on one certificate or
- (ii) Passes not below Grade C in at least five subjects including English Language, French, and Art obtained on one Certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Board.

**Note**

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one Certificate at the Cambridge Higher Schools Certificate Examinations.

- B Candidates should -
- (i) reckon at least two years' experience in graphics, printing or photography
- (ii) possess good creative and artistic skills; and
- (iii) be computer literate

Candidates should produce written evidence of any experience claimed.

- Duties:**
- 1 To assist in the preparation of artworks, illustrations and layout.
  - 2 To assist in the making of dummies, models and dioramas using various materials like paper, clay plaster, fiber glass etc.
  - 3 To execute mounting of exhibition and display systems for indoor and outdoor activities
  - 4 To take photographs, develop, print and enlarge them;
  - 5 To maintain photographic equipment and keeping tracks of photographs.
  - 6 To prepare printing materials and carry out printing.
- To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Exhibition Assistant in the roles ascribed to him

